

We Are Ease Limited



Project Manager Job Specification

We are Ease Ltd are a construction management company, with a strong presence in the South West. We offer a range of services, including Construction Management, Client Project Management, Development Management, Project Doctor, and Feasibility Studies. Our services are delivered with passion in an open and honest environment. Our commitment to innovation, quality and sustainability have helped to establish ourselves as the South West's leading Construction Management Consultancy. We do this by holding true to our core values.

Our Core Values

- **Integrity** (being honest and keeping our word)
 - **Collaboration** (working hard together)
- **Cheerfulness** (making humour the heart of morale)
 - **Accountability** (owning our actions)

Professionalism (doing our jobs with skill, competence, ethics, and courtesy)

We strive to provide an environment where individuals are empowered with the necessary tools and support, but also given the personal freedom to manage the project delivery as they see fit, enabling greater individual fulfilment

To see a full list of services and case studies, please visit our website



Due to our continued success, we are looking for a permanent, full-time, site-based Project Manager to join our growing team. You will be joining a passionate, creative team in the West Cornwall, to help drive commercial and residential projects. We are looking for candidates who have construction experience, ideally in the private and commercial sectors and have worked within a team of internal and external professionals.

The successful candidate will be responsible for the day-to-day management of projects, ranging in value for £1.5 to £20m, at various stages of the construction cycle. Leading a multi-disciplined team, ensuring that all operations are performed within realistic deadlines, by controlling time management, to specification and within quality, health & safety, and environmental guidelines. Productivity, cost, and risk benchmarks will be established, and you will monitor and report on these during construction. Close liaison with the stakeholders will be maintained throughout and programmes updated regularly, to show progress.

This is an opportunity for an ambitious individual to lead teams, drive growth and reap the rewards of our dynamic business with bold growth plans.

As a We Are Ease Project Manager you will:

- Work collaboratively with Health & Safety advisors to promote best practice, ensuring all Health & Safety standards are being adhered to.
- Promote exceptional safety and deliver quality standards, at all times.
- Manage contracts ensuring daily supervision is in place to lead, manage and motivate the site-based team. (We are Ease team and subcontract labour).
- Manage effective and efficient planning of the project, ensuring co-ordination between the schedulers, supervisors, site support and operational teams.
- Ensure efficient procurement and cost management of sites, depots, vehicles, plant, PPE, materials, and contract resources.
- Collaborate with other managers to share ideas, resources and learning to ensure a consistent and unified service across all areas of the scheme/contract, and support business strategy.
- Work closely with the contract design team to ensure any new work is fit for purpose.
- Identify engineering opportunities prior to works being planned to improve operations delivery and/or cost effectiveness and subsequently managing and monitoring the change process.
- Undertake regular inspection and audit of operational teams to include sites, depots and teams.
- Ensure any CDM regulations (principal contractor responsibilities) are being adhered to.
- Identify and resolve any third-party restrictions, by liaising with the relevant stakeholders.
- Develop strong and regular communication links with clients, colleagues and third parties.
- Organise, chair, and minute both regular and ad-hoc meetings regarding all aspects of the project – whether that be internally or externally
- Take all reasonable steps to ensure appropriate confidentiality.
- Implement operational timeline.

Required Skills & Experience

- Bachelor's degree in construction management (preferred)
- Construction experience within the private, commercial sector (essential)
- 3+ years overseeing UK construction projects (essential)
- Experience within workplace projects (preferred)
- SMSTS (essential)
- CSCS Card
- Prince2 Qualification or equivalent qualification (essential)
- Working knowledge of Elecosoft Powerproject (preferred)
- Working knowledge of Plan Radar (preferred)
- Full UK Driving License (essential)
- Excellent verbal, written and communication skills
- Excellent management skills
- Financial and commercial awareness
- Proficient IT skills, including Microsoft Excel and Word

What you get back

Our ethos is all about creating talented teams that excel in their areas of expertise. As an employer, we know you are most motivated to give your best when you feel valued and engaged. We invest in high-quality training for employees of all levels, through our continual assessment programme, individuals receive tailored training and support to fulfil their potential.

- Salary that values your skills and experience
- Regular training and CPD opportunities
- Company laptop
- Company phone
- 33 days holiday (including 8 public holidays)
- Company car allowance
- Long Service Recognition
- Paid yearly membership to a recognised professional association, relevant to your role.
- Sabbaticals are offered.

- Charitable fundraising and two days dedicated paid volunteering days per year.

Apply

If you meet the criteria above, share our core values, and wish to join our team, please send your CV to Kerry Martin at kmartin@weareease.com.

We at Ease are committed to building an inclusive, and authentic workplace, so if you don't meet every requirement for this position but are eager to work with us and would like to become a member of our team, we would still like to hear from you. We would encourage you to send your CV and a cover letter, telling us why you would like to join us, to Kerry at kmartin@weareease.com

Whilst we may not be hiring for a relevant position right away, this is the best way to get on our radar.

In accordance with GDPR, by applying for this position you give us your consent to process your data in-line with our Privacy and Data Protection Policies which can be read on the privacy policy page on our website

***Note for Recruitment Agencies:***

We prefer to hire directly, and we will be in touch with our PSL Agencies if this role becomes eligible for release. We do not accept speculative CVs from agencies, if speculative CVs are sent, no fee will be applicable.