

We Are Ease Limited



Quantity Surveyor Job Specification

We are Ease Ltd are a construction management company, with a strong presence in the South West. We offer a range of services, including Construction Management, Client Project Management, Development Management, Project Doctor, and Feasibility Studies. Our services are delivered with passion in an open and honest environment. Our commitment to innovation, quality and sustainability have helped to establish ourselves as the South West's leading Construction Management Consultancy. We do this by holding true to our core values.

Our Core Values

- **Integrity** (being honest and keeping our word)
 - **Collaboration** (working hard together)
- **Cheerfulness** (making humour the heart of morale)
 - **Accountability** (owning our actions)

Professionalism (doing our jobs with skill, competence, ethics, and courtesy)

We strive to provide an environment where individuals are empowered with the necessary tools and support, but also given the personal freedom to manage the project delivery as they see fit, enabling greater individual fulfilment.

To see a full list of services and case studies, please visit our website



Due to our continued success, we are looking for a permanent, full-time, site-based Quantity Surveyor to join our growing team. You will be joining a passionate, creative team in West Cornwall. Responsible for managing the commercial function for projects, ideally applicants should be fully conversant with the JCT suite of contracts.

The successful candidate will work closely with the project teams throughout delivery and will be responsible for projects ranging in value from £1.5m to £20m. Ensuring we obtain and evaluate information to guarantee a realistic cost for the supply of works, goods, materials, and services. Whilst liaising with Contractors, Suppliers and Clients to ensure information, costs, profitability, and value meet the requirements of the project.

This is an opportunity for an ambitious individual to lead teams, drive growth and reap the rewards of our dynamic business with bold growth plans.

As a We Are Ease Quantity Surveyor you will:

- Work collaboratively with Health & Safety advisors to promote best practice, ensuring all Health & Safety standards are being adhered to.
- Promote exceptional safety and deliver quality standards, at all times.
- Maintain effective communication with all stakeholders.
- Maintain high personal safety and environmental standards in accordance with Company policy.
- Manage, supervise, and mentor members of the commercial team aid their development.
- Attend and contribute to regular and ad-hoc meetings regarding all aspects of the project – whether that be internally or externally, whilst building relationships and demonstrating excellent communication skills.
- Provide commercial input with supply chain partners through tender enquiries, pre-contract meetings, analysis, recommendation, contract vetting and subcontract documents.
- Commercial management of subcontractors including payment preparation, final account work negotiation.
- Monitor cost of site resources and timely production of reliable cost performance data.
- Produce monthly cost and value reports, quarterly reports and present to senior management.
- Be responsible for change management including ensuring adherence to Contractual timescales and Notices & input to the program.
- Ensure timely production of Monthly Applications for Payment in accordance with the provisions of the conditions of contract.
- Provide commercial advice to the site team and management on all contractual issues.
- Manage time and workloads for yourself and the commercial team in a structured manner
- Preparation of tender documentation and administration of tender process'
- Preparation of contracts
- Preparation of final accounts
- Prepare and monitor cash flow forecast for designated projects.
- Ensure the build is technically compliant, falls within the agreed cost-plan and is delivered to enable the Company to meet its contractual obligations and Client objectives and expectations.
- Identify and provide solutions to mitigate project risks, manage and contribute to the problem-solving process including liaison with key trades and the construction and design teams.
- Co-ordinate and control construction activities ensuring the project runs to schedule and budget.
- Undertake any other duties, training and/or hours of work as may be reasonably required, and which are consistent with the general level of responsibility of this role.
- Take all reasonable steps to ensure appropriate confidentiality.
- Implement commercial timeline

Required Skills & Experience

- Bachelor's degree or equivalent in Quantity Surveying or Construction Management (preferred)
- 3 years successful experience in a similar role, demonstrating core commercial skills (essential)
- Strong knowledge of procurement rules and legislation, excellent organisation and time management skills.
- Knowledge of health and safety regulations, including experience of Building Regulations, systems and materials and confident working to specifications, contracts and data.
- Knowledge of the CVR process and schedule of rates
- Experience of working with JCT Contracts (preferred)
- Early Contractor Involvement experience (preferred)
- Experience of target cost contracts (Preferred)
- Relevant Professional qualification (RICS) (Preferred)
- SMSTS (essential).
- CSCS Card
- Full UK Driving License (essential)
- Excellent verbal, written and communication skills.
- Excellent management skills.

- Financial and commercial awareness.
- Proficient IT skills, including Microsoft Excel and Word.
- Have the confidence and ability to work within a team environment, and to have a positive influence on outcomes

What you get back

Our ethos is all about creating talented teams that excel in their areas of expertise. As an employer, we know you are most motivated to give your best when you feel valued and engaged. We invest in high-quality training for employees of all levels, through our continual assessment programme, individuals receive tailored training and support to fulfil their potential.

- Salary that values your skills and experience
- Regular training and CPD opportunities
- Company laptop
- Company phone
- 33 days holiday (including 8 public holidays)
- Company car allowance
- Long Service Recognition
- Paid yearly membership to a recognised professional association, relevant to your role.
- Sabbaticals are offered.
- Charitable fundraising and two days dedicated paid volunteering days per year.

Apply

If you meet the criteria above, share our core values, and wish to join our team, please send your CV to Kerry Martin at kmartin@weareease.com.

We at Ease are committed to building an inclusive, and authentic workplace, so if you don't meet every requirement for this position but are eager to work with us and would like to become a member of our team, we would still like to hear from you. We would encourage you to send your CV and a cover letter, telling us why you would like to join us, to Kerry at kmartin@weareease.com

Whilst we may not be hiring for a relevant position right away, this is the best way to get on our radar.

In accordance with GDPR, by applying for this position you give us your consent to process your data in-line with our Privacy and Data Protection Policies which can be read on the privacy policy page on our website.



Note for Recruitment Agencies:

We prefer to hire directly, and we will be in touch with our PSL Agencies if this role becomes eligible for release. We do not accept speculative CVs from agencies, if speculative CVs are sent, no fee will be applicable.