

# We Are Ease Limited



## Site Manager Job Specification

We are Ease Ltd are a construction management company, with a strong presence in the South West. We offer a range of services, including Construction Management, Client Project Management, Development Management, Project Doctor, and Feasibility Studies. Our services are delivered with passion in an open and honest environment. Our commitment to innovation, quality and sustainability have helped to establish ourselves as the South West's leading Construction Management Consultancy. We do this by holding true to our core values.

### Our Core Values

- **Integrity** (being honest and keeping our word)
  - **Collaboration** (working hard together)
- **Cheerfulness** (making humour the heart of morale)
  - **Accountability** (owning our actions)

**Professionalism** (doing our jobs with skill, competence, ethics, and courtesy)

We strive to provide an environment where individuals are empowered with the necessary tools and support, but also given the personal freedom to manage the project delivery as they see fit, enabling greater individual fulfilment.

To see a full list of services and case studies, please visit our website



Due to our continued success, we are looking for a permanent, full-time, site-based Site Manager to join our growing team. You will be joining a passionate, creative team in West Cornwall to help manage all aspects of the construction site, including overseeing contractors, ensuring compliance with health and safety regulations, and managing schedules and budgets. You will also be responsible for maintaining communication with clients, architects, and other stakeholders, whilst working within a supportive collaborative team.

We are keen to speak to you if you have exceptional relationship building skills and the ability to co-ordinate multiple trades, ideally you would have experience working on residential and hospitality projects. Confident in managing the day-to-day packages, health and safety audits with contractors and ensuring all works are carried out to the highest standards.

This is an opportunity for an ambitious individual to lead teams, drive growth and reap the rewards of our dynamic business with bold growth plans.

**As a We Are Ease Site Manager you will:**

- Work collaboratively with Health & Safety advisors to promote best practice, ensuring all Health & Safety standards are being adhered to.
- Promote exceptional safety and deliver quality standards at all times
- Maintain high personal safety and environmental standards in accordance with Company policy.
- Co-ordinate and control construction activities ensuring the project runs to schedule and budget.
- Oversee day to day management of site activities, including supervising and monitoring the site operations and carrying out briefings as necessary, preparing RAMS and ensuring compliance.
- Ensure plant and materials are ordered and supplied as required.
- Check drawings and quantities, ensuring that the information is accurate for the work.
- Maintain good client relationships at all levels.
- Ensure activities are planned, organised and monitored to ensure safety, time constraints and quality requirements are met.
- Ensure all site non-conformities are reported and resolved.
- Ensure all cost aspects are managed proactively and controls are in place.
- Undertake any other duties, training and/or hours of work as may be reasonably required, and which are consistent with the general level of responsibility of this role.
- Take all reasonable steps to ensure appropriate confidentiality.
- Implement operational timeline.

**Required Skills & Experience**

- HND or equivalent in engineering/project management related qualification (preferred)
- Construction experience within the private, commercial sector (essential)
- Experience in construction management and site supervision.
- Demonstrated ability to manage schedules and budgets.
- Knowledge of health and safety regulations.
- Strong organisational and problem-solving skills.
- SMSTS (essential).
- CSCS Card
- Full UK Driving License (essential).
- Excellent verbal, written and communication skills.
- Excellent management skills.
- Financial and commercial awareness.
- Proficient IT skills, including Microsoft Excel and Word.

**What you get back**

Our ethos is all about creating talented teams that excel in their areas of expertise. As an employer, we know you are most motivated to give your best when you feel valued and engaged. We invest in high-quality training for employees of all levels, through our continual assessment programme, individuals receive tailored training and support to fulfil their potential.

- Salary that values your skills and experience
- Regular training and CPD opportunities
- Company laptop
- Company phone
- 33 days holiday (including 8 public holidays)
- Company car allowance
- Long Service Recognition
- Paid yearly membership to a recognised professional association, relevant to your role.
- Sabbaticals are offered.
- Charitable fundraising and two days dedicated paid volunteering days per year.

**Apply**

If you meet the criteria above, share our core values, and wish to join our team, please send your CV to Kerry Martin at [kmartin@weareease.com](mailto:kmartin@weareease.com).

We at Ease are committed to building an inclusive, and authentic workplace, so if you don't meet every requirement for this position but are eager to work with us and would like to become a member of our team, we would still like to hear from you. We would encourage you to send your CV and a cover letter, telling us why you would like to join us, to Kerry at [kmartin@weareease.com](mailto:kmartin@weareease.com)

Whilst we may not be hiring for a relevant position right away, this is the best way to get on our radar.

In accordance with GDPR, by applying for this position you give us your consent to process your data in-line with our Privacy and Data Protection Policies which can be read on the privacy policy page on our website.

***Note for Recruitment Agencies:***

We prefer to hire directly, and we will be in touch with our PSL Agencies if this role becomes eligible for release. We do not accept speculative CVs from agencies, if speculative CVs are sent, no fee will be applicable.